

INTEROFFICE MEMORANDUM



TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major S. Kendle

FROM: Ms. Travoria Robinson, Superior Court Administrator's Office

DATE: August 25, 2025 (updated)

SUBJECT: August 2025 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

ATLANTA JUDICIAL CIRCUIT

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of August 25, 2025

Superior Judge Craig Schwall, Presiding Judge on 8/25-8/29 (JCT/5E)
Magistrate Judge Brandy Brooks Back-Up Presiding Judge on 8/25-8/29 (JCT/1A)

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Travoria Robinson at 404-731-4865 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Travoria Robinson. She is responsible for locating an alternate judge.

Judge Alexandra Manning (FCC/8H)

-Family Division DV Court

8/25 only

9:00am

Court Reporter

Counsel to Provide

Senior and Visiting Judges

Sr. Judge Alford Dempsey Jr (JCT/1B)

-Judge Edwards Crim Motions (JCT/8E)

8/27 only

9:00am

*** Stephanie Richardson

-Consolidated Crim Motions (JCT/1A)

8/29 only

9:30am

***Samantha Engram, Floater CR

Court Reporter

Sr. Judge David Emerson (JCT/1D)

-FULCO Special Civil Matter

8/27 only

10am

Counsel to Provide

**Takedown by Zoom

***Takedown in Courtroom

ACR=American Court Reporting Agency

GPCR=Global Precision Court Reporting Agency

EDS=Esquire Depo Solutions

HCR=Huesby Court Reporting Agency

ULSCR=US Legal Support Court Reporting Agency

TCR= Taggart Court Reporting

Non-Complex Division Judges

Court Reporter

Magistrate Judges in Pre-Indictments: (JCT/2B)

- Judge Adam Petty Prelim Hearings	8/25	9am	**Joan Drammeh, TCR
- Judge Cheryl Treadwell Prelim Hearings	8/26	9am	**Tamika Burnett GPCR
- Judge Adam Petty Prelim & Spec Hearings	8/27	9am	**Lisa Sims, Floater CR
-Judge Cheryl Treadwell Prelim & Spec Hearings	8/28	9am	**Joyce Gibbons, Per Diem
- Judge Adam Petty Prelim & Spec Hearings	8/29	9am	**Melvina Hawkins, ACR

NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/1C)

-Case Management	8/25	9:30am	**Joyce Gibbons, Per Diem
-Final Plea Calendar	8/25	10:00am	**Joyce Gibbons, Per Diem
-Bond P & A	8/26	10:00am	**Joyce Gibbons, Per Diem
-Motions Calendar	8/27	10:00am	**Joan Drammeh, TCR
-Jail P & A	8/29	9:00am	**Ms. Reed Hicks, ACR
-Probation Revocation	8/29	11:00am	**Ms. Reed Hicks, ACR

NCD Judge Brandy Brooks in Non-Complex (NC2): (JCT/1A)

-Jury Trial Calendar	8/25 only	9:00am	***Lisa Sims, Floating CR
-Jail P & A (<i>Hybrid</i>)	8/27	9:30am	**Joyce Gibbons, Per Diem

Superior Court Judges

Court Reporter

Judge Shukura Ingram: (JCT/7E)

Criminal Calendars	8/25, 8/26 & 8/29	9:00am	***Denise Blackman, Floater CR
Criminal Calendars	8/27 only	9:00am	***Danielle Parker, Assigned CR
Criminal Calendars	8/28 only	9:00am	***Samantha Engram, Floater CR

Judge Paige Whitaker: (JCT/5D)

-Criminal Motions	8/27 & 8/28	9:00am	***Denise Blackman, Floater CR
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Judge Melynee Leftridge: (JCT/8C)

-Criminal Calendar	8/27 only	10:00am	***Samantha Engram, Floater CR
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Judge Thomas Cox: (JCT/7F)

-Criminal Motions	8/28 & 8/29	9:30am 1:30pm&3:30pm	**Joan Drammeh, TCR
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Judge Emily Richardson: (JCT/5B)

-Criminal Motions	8/28 only	9:00am	** Tamika Burnette, GPCR
-BHTC Calendars	8/29 only	9:00am	** Tamika Burnette, GPCR

**Takedown by Zoom

***Takedown in Courtroom

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