

INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major S. Kendle

FROM: Ms. Tanesha Gordon, Superior Court Administrator's Office

DATE: July 3, 2025

SUBJECT: July 2025 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of July 7, 2025

Superior Judge Kelly Lee Ellerbe, Presiding Judge (JCT/8B)
Mag. Judge Holly Hughes, Back-Up Presiding Judge (JCT/2B)

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Tanesha Gordon at 404-613-7357 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Gordon first. She is responsible for locating an alternate judge.

Chief Judge Glanville (JCT/8F)

-Grand Jury

7/8 only 9:30a.m.

***Reena Cid, ACR

Senior and Visiting Judges

Sr. Judge Alford Dempsey (JCT/1B)

-Consolidated Criminal Motions

7/8 only 9:30 a.m.

***Court Reporter, ACR

Sr. Judge Henry Newkirk (JCT/1D)

-Judge Leftridge Criminal Trial

7/9-7/11 9:00am

***Edwina Minniefield, ACR

Sr. Judge Christopher Brasher (FCC/8J)

-Special Fulco Civil Cases

7/10 9:00am

Counsel will provide

Non-Complex Division Judges

Judge Alexandra Manning: (JCT/1B)

-Ankle Monitor Calendar

7/7 only 9:30am

** Laundra Martin, ACR

**Takedown by Zoom

***Takedown in Courtroom

ACR=American Court Reporting Agency GPCR=Global Precision Court Reporting Agency EDS=Esquire Depo Solutions
HCR=Huesby Court Reporting Agency ULSCR=US Legal Support Court Reporting Agency TCR= Taggart Court Reporting

Judge Holly Hughes in Pre-Indictments: (JCT/2B)

-Preliminary Hearings	7/7	9:00a.m.
-Prelims & SB440s Hearings	7/8	9:00a.m.
-Preliminary & Special Hearings	7/9	9:00a.m.
-Preliminary & Special Hearings	7/10	9:00a.m.
-Preliminary Hearings	7/11	9:00a.m.

Court Reporter

** Emily Daniel, <i>Per Diem</i>
** Emily Daniel, <i>Per Diem</i>
** Emily Daniel, <i>Per Diem</i>
** Emily Daniel, <i>Per Diem</i>
** Emily Daniel, <i>Per Diem</i>

Judge Nancy Mau in Non-Complex (NC1): (JCT/1C)

-Case Management & Final Plea	7/7	9:30am&10am
-Bond P&A, Final Plea (<i>Hybrid</i>)	7/8	10:00am
-Motions & Pretrial (<i>Hybrid</i>)	7/9	10am & 11am

**Terri Gandy, <i>ACR</i>
**Nicholas Carroll, <i>ACR</i>
**Reed Hicks, <i>ACR</i>

Judge Brandy Brooks in Non-Complex (NC2): (JCT/1A)

-Bond P & A (<i>Hybrid</i>)	7/7 only	10:00a.m.
-Motions & Pretrial Conference (<i>Hybrid</i>)	7/8 only	10:00a.m.
-Jail P & A (<i>Hybrid</i>)	7/9 only	9:30a.m.
-Final Plea & Case Mgmt. (<i>Hybrid</i>)	7/10 only	9:00a.m.
-Probation Revocation (<i>Hybrid</i>)	7/11 only	11:00a.m.

**LeToi Connor, <i>Per Diem</i>
**Joyce Gibbons, <i>Per Diem</i>
**LeToi Connor, <i>Per Diem</i>
***Joyce Gibbons, <i>Per Diem</i>
**LeToi Connor, <i>Per Diem</i>

Superior Court Judges

Judge Kelly Ellerbe	7/8 only
Judge Rachelle Carnesale	7/8 only
Judge Rachelle Carnesale	7/11 only

***Denise Blackman
***Lynn Fowler
***Denise Blackman