

INTEROFFICE MEMORANDUM



TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major Kendle

FROM: Ms. Talya Smith, Superior Court Administrator's Office

DATE: May 30, 2025

SUBJECT: June 2025 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

ATLANTA JUDICIAL CIRCUIT

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of June 2, 2025

Superior Judge Eric Dunaway, Presiding Judge (JCT/**4F**) 6/2 – 6/4 only

Sr. Judge Alford Dempsey Jr. (JCT/**4F**) 6/5 – 6/6 only

Mag. Judge Brandy Brooks, Back-Up Presiding Judge (JCT/**1A**)

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Talya Smith at 404-613-6707 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Smith first. She is responsible for locating an alternate judge.

****Judge**

-Judge Melynee Leftridge (JCT/1D**)**

-Criminal Jury Trial

6/2 – 6/3

9:00 a.m.

***** Jessica Warner, ACR**

-Judge Alexandra Manning (FCC/8H**)**

-YSL Criminal Matters

6/2 only

9:30 a.m.

***** Laundra Martin, ACR**

Court Reporter**

Senior and Visiting Judges

-Sr. Judge Alford Dempsey Jr. (JCT/1B**)**

-Consolidated Criminal Motions

6/03 only

9:30 a.m.

***** Samantha Engram**

-Consolidated Criminal Motions

6/05 only

9:30 a.m.

***** Samantha Engram**

Pre-Indictment and Non-Complex Divisions

Mag. Judge Holly Hughes in Pre-Indictments: (JCT/2B**)**

-Preliminary Hearings

6/02 only

9:00 a.m.

**** Reed Hicks, ACR**

****Takedown by Zoom**

*****Takedown in Courtroom**

ACR=American Court Reporting Agency

GPCR=Global Precision Court Reporting Agency

EDS=Esquire Depo Solutions

HCR=Huesby Court Reporting Agency

ULSCR=US Legal Support Court Reporting Agency

TCR=Taggart Court Reporting

-Preliminary Hearings	6/03 only	9:30 a.m.	** Reed Hicks, ACR
-Preliminary Hearings	6/04 only	9:30 a.m.	** Samantha Engram
-Preliminary Hearings	6/05 only	9:30 a.m.	** Reed Hicks, ACR
-Preliminary Hearings	6/06 only	9:30 a.m.	** Reed Hicks, ACR

NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/1C)

-Final Plea	6/02 only	10:00 a.m.	** Reena Cid, ACR
-Case Mgmt & Bond P&A	6/03 only	9:30 a.m.	** Lynn Fowler
-Motions& Pretrial Conf.	6/04 only	10:00 a.m.	** Lynn Fowler
-Non-Complex P&A Calendars (Jail/Hybrid)	6/06 only	9:00 a.m.	** Lynn Fowler
-Probation Revocation (Jail/Hybrid)	6/06 only	11:00 a.m.	** LeToi Conner

NCD Judge Brandy Brooks in Non-Complex (NC2): (JCT/1A)

-Bond P&A	6/02 only	10:00 a.m.	** LeToi Conner
-Motions, Pretrial, & Prob. Rev.	6/03 only	10:00 a.m.	** Reena Cid, ACR
-Non-Complex P&A Calendars (Jail/Hybrid)	6/04 only	9:30 a.m.	** LeToi Conner
-Final Plea & Case Mgmt	6/05 only	9:30 a.m.	** Carley Adamson, ACR

****Floating Court Reporters Assignments for the Superior Court Judge**

Judge Thomas Cox	6/2 – 6/6	** Joan Drammeh, TCR
Judge Paige Whitaker	6/4 only	** Margaret Kellicut
Judge Jane Barwick	6/4 only	** Denise Blackman
Judge Jane Barwick	6/5 only	** Lisa Sims

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