



## INTEROFFICE MEMORANDUM

**TO:** All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major S. Kendle

**FROM:** Ms. Tonja L. Richardson, Superior Court Administrator's Office

**DATE:** July 25, 2025

**SUBJECT:** July 2025 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

ATLANTA JUDICIAL CIRCUIT

**NOTE: ALL** (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

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### Week of July 28, 2025

Senior Judge Jim Altman, Presiding Judge on 7/28 Only (JCT/8D)  
Senior Judge James Cornwell, Presiding Judge on 7/29-7/31 (JCT/8D)  
Superior Judge Robert McBurney, Presiding Judge on 8/1 Only (JCT/8D)  
Magistrate Judge Brandy Brooks, Back-Up Presiding Judge on 7/28-8/1 (JCT/1A)

**Note:** If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Tanesha Gordon at 404-613-7357 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Gordon first. She is responsible for locating an alternate judge.

### Senior and Visiting Judges

#### Sr. Judge James Cornwell (JCT/8D)

-Judge McBurney Presiding Matters	7/28-7/31	8:30a.m.-5p.m.	***Karen Rivers
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#### Sr. Judge Jim Altman (Virtual)

-Judge Shukura Ingram Civil Matter	7/30 only	9:30 a.m.	Counsel will provide.
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#### Sr. Judge David Emerson (JCT/1D)

-Fulco Special Civil Matter	8/1 only	9:30 a.m.	Counsel will provide.
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### Non-Complex Division Judges

#### Mag. Judge Holly Hughes in Pre-Indictments: (JCT/2B)

-Preliminary Hearings	7/28	9a.m.
-Prelims & SB440s Hearings	7/29	9a.m.
Prelims & SB440s Hearings	7/29	1p.m.
-Preliminary & Special Hearings	7/30	9a.m.
-Preliminary Hearings	8/1	9a.m.

#### Court Reporter

***Joan Drammeh, Per Diem
***Reed Hicks, ACR
***Reed Hicks, ACR
***Joan Drammeh, Per Diem
***Emily Daniel, Per Diem

\*\*\*Takedown by Zoom

\*\*\*Takedown in Courtroom

ACR=American Court Reporting Agency    GPCR=Global Precision Court Reporting Agency    EDS=Esquire Depo Solutions  
HCR=Huesby Court Reporting Agency    ULSCR=US Legal Support Court Reporting Agency    TCR= Taggart Court Reporting

**NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/1C)**

-Case Management & Final Plea ( <b>Hybrid</b> )	7/28	9:30a.m. & 10a.m.	<b>**LeToi Connor, Per Diem</b>
-Bond P&A ( <b>Hybrid</b> )	7/29	10a.m.	<b>**Joan Drammeh, Per Diem</b>
-Probation Revocation	7/30	10a.m.	<b>***Denise A. Blackman, Floating CR</b>
-Motions	7/30	12p.m.	<b>***Denise A. Blackman, Floating CR</b>
-Jail P & A ( <b>Hybrid</b> )	8/1	9a.m.	<b>**Joan Drammeh, Per Diem</b>
-Probation Revocation ( <b>Hybrid</b> )	8/1	11a.m.	<b>**Samantha Engram, Floating CR</b>

**NCD Judge Brandy Brooks in Non-Complex (NC2): (JCT/1A)**

-Criminal Trial Calendar	7/28	9a.m.	<b>***Lisa Sims, Floating CR</b>
-Bond Plea & Arraignment	7/28	10a.m.	<b>***Lisa Sims, Floating CR</b>
-Jail P & A ( <b>Hybrid</b> )	7/30	9:30a.m.	<b>**LeToi Connor, Per Diem</b>