

# INTEROFFICE MEMORANDUM



**TO:** All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major Kendle

**FROM:** Ms. Talya Smith, Superior Court Administrator's Office

**DATE:** June 13, 2025

**SUBJECT:** June 2025 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

ATLANTA JUDICIAL CIRCUIT

**NOTE:** ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

## Week of June 16, 2025

Superior Sr. Judge Richard Winegarten, Presiding Judge (FCC/8J) 6/16 – 6/17 only  
Superior Judge Shukura Ingram, Presiding Judge (JCT/8F) 6/18 only from 9:30a – 12:00pm  
Superior Chief Judge Ural Glanville, Presiding Judge (JCT/8F) 6/18 only from 1pm – 5pm  
Superior Judge Eric Dunaway, Presiding Judge (JCT/4F) 6/20 until 3:45pm  
Superior Judge Rachelle Carnesale, Presiding Judge (JCT/5F) 6/20 until 3:45pm  
Back-Up Presiding Judge Shukura Ingram (JCT/8F) 6/18 only 1pm – 5pm

**Note:** If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Talya Smith at 404-613-6707 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Smith first. She is responsible for locating an alternate judge.

### **\*\*Judge**

**-Judge Alexandra Manning (FCC/8J)**

-Ankle Compliance Calendar

6/16 only

9:30 a.m.

### **Court Reporter\*\***

**\*\* Wendy Blackwell, EDS**

## **Senior and Visiting Judges**

**-Sr. Judge David Emerson (JCT/5D)**

-Consolidated Criminal Trials

6/16 – 6/20

9:00 a.m.

**\*\*\* Samantha Engram**

**-Sr. Judge Henry Newkirk (JCT/5D)**

-Judge Whitaker Crim. Calendars

6/16 only

9:00 a.m.

**\*\*\* Denise Blackman**

**-Sr. Judge John Goger (FCC/9J)**

-Business Court Matter

6/17 only

9:00 a.m.

**\*\*\* Provided by Counsel**

**-Sr. Judge Jim Altman (JCT/8F)**

-Presiding Bond Calendar

6/18 only

9:00 a.m.

**\*\*\* Denise Blackman**

**\*\*Takedown by Zoom**

**\*\*\*Takedown in Courtroom**

ACR=American Court Reporting Agency

GPCR=Global Precision Court Reporting Agency

EDS=Esquire Depo Solutions

HCR=Huesby Court Reporting Agency

ULSCR=US Legal Support Court Reporting Agency

TCR=Taggart Court Reporting

**-Sr. Judge Alford Dempsey Jr. (JCT/1B)**

-Consolidated Criminal Motions	6/17 only	9:30 a.m.
-Judge Edwards Criminal Motions	6/20 only	9:30 a.m.

\*\*\* Edwina Minniefield, ACR  
 \*\*\* Stephanie Richardson

**Pre-Indictment and Non-Complex Divisions****Mag. Judge Holly Hughes in Pre-Indictments: (JCT/2B)**

-Preliminary Hearings	6/16 only	9:00 a.m.
-Preliminary Hearings	6/17 only	9:00 a.m.
-Preliminary Hearings	6/18 only	9:00 a.m.
-Preliminary Hearings	6/20 only	9:00 a.m.

\*\* Reed Hicks, ACR  
 \*\* Reed Hicks, ACR  
 \*\* Reed Hicks, ACR  
 \*\* Kayla Gibbs, ACR

**NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/1C)**

-Criminal Trial Calendar	6/16 only	9:00 a.m.
-Non-Complex P&A Calendars (Jail/Hybrid)	6/20 only	9:00 a.m.
-Probation Revocation (Jail/Hybrid)	6/20 only	11:00 a.m.

\*\*\* Lisa Sims  
 \*\* Lynn Fowler  
 \*\* Margaret Kellicut

**NCD Judge Brandy Brooks in Non-Complex (NC2): (JCT/1A)**

-Bond P&A	6/16 only	10:00 a.m.
-Motions, Pretrial Conf.,	6/17 only	10:00 a.m.
-Non-Complex P&A Calendars (Jail/Hybrid)	6/18 only	9:30 a.m.

\*\* LeToi Conner  
 \*\* Joan Drammeh, TCR  
 \*\* LeToi Conner

**\*\*Floating Court Reporters Assignments for the Superior Court Judge**

Judge Jane Barwick	6/16 only	***Margaret Kellicut
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**Fulton County offices will be closed on Thursday, June 19, 2025, in observance of the Juneteenth Holiday.**

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