

INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major S. Kendle

FROM: Ms. Talya Smith, Superior Court Administrator's Office

DATE: April 18, 2025

SUBJECT: April 2025 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of April 21, 2025

Superior Judge Alice Benton, Presiding Judge (JCT/4C)
Mag. Judge Brandy Brooks, Back-Up Presiding Judge (JCT/1A)

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Talya Smith at 404-613-6707 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Smith first. She is responsible for locating an alternate judge.

Senior and Visiting Judges

Sr. Judge David Emerson (JCT/1D)

-SCA Consolidated Jury Trial 4/21-4/25 only 9:00 a.m. ***Samantha Engram

Sr. Judge Alford Dempsey Jr. (JCT/1B)

-Consolidated Criminal Motions 4/22 only 9:30am ***Melvina Hawkins, ACR
-Consolidated Criminal Motions 4/24 only 1:00pm ***Denise Blackman, Floater

Non-Complex Division Judges

Judge Holly Hughes in Pre-Indictments: (JCT/2B)

			<u>Court Reporter</u>
-Preliminary Hearings	4/21 only	9:00a.m.	** Ms. Reed Hicks, ACR
-Preliminary Hearings	4/22 only	9:00a.m.	** Ms. Reed Hicks, ACR
-SB440 Preliminary Hearings	4/22 only	1:00p.m.	** Ms. Reed Hicks, ACR
-Preliminary & Special Hearings	4/23 only	9:00a.m.	** Ms. Joan Drammeh, TCR
-Preliminary & Special Hearings	4/24 only	9:00a.m.	** Melvina Hawkins, ACR
-Preliminary Hearings	4/25 only	9:00a.m.	** Kayla Gibbs, ACR

Judge Nancy Mau in Non-Complex (NC1): (JCT/1C)

-Criminal Trial Calendar Call 4/21 only 9:00a.m. *** Laundra Martin, ACR

**Takedown by Zoom

***Takedown in Courtroom

ACR=American Court Reporting Agency GPCR=Global Precision Court Reporting Agency EDS=Esquire Depo Solutions
HCR=Huesby Court Reporting Agency ULSCR=US Legal Support Court Reporting Agency TCR= Taggart Court Reporting

-Jail P&A Calendars (<i>Hybrid</i>)	4/25 only	8:30am	** LeToi Conner, <i>Per Diem</i>
-Probation Revocation (<i>Hybrid</i>)	4/25 only	11:00a.m.	**Joan Drammeh, <i>TCR</i>

Judge Brandy Brooks in Non-Complex (NC2): (JCT/1A)

-Bond P & A (<i>Hybrid</i>)	4/21 only	10:00a.m.	** Joan Drammeh, <i>TCR</i>
-Motions & Pretrial Conference	4/22 only	10:00a.m.	*** Laundra Martin, <i>ACR</i>
-Jail P & A (<i>Hybrid</i>)	4/23 only	9:30am	**Joan Drammeh, <i>Per Diem</i>
-Final Plea & Case Mgmnt	4/24 only	9:00am	***LeToi Connor, <i>Per Diem</i>

Superior Court Judges

Judge Emily Richardson	4/23 only	***Margaret Kellicut, <i>Floater</i>
Judge Emily Richardson	4/24 only	**Joan Drammeh, <i>TCR</i>
Judge Emily Richardson	4/25 only	**Ms. Reed Hicks, <i>ACR</i>
Judge Jane Barwick	4/24 only	**Edwina Minniefield, <i>ACR</i>